

WORLD BANK FINANCED

Assam Rural Infrastructure and Agricultural Services (ARIAS) Society

Assam Citizen Centric Service Delivery Project (ACCSDP)

&

Assam Agri-Business and Rural Transformation Project (APART)

(An Autonomous Body of the Govt. of Assam) Agriculture

Complex, Khanapara, G.S. Road, Guwahati-781022

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REOI No. ARIAS-13018/14/2022-APART-ARIAS/496

Dated, Guwahati, 30.11.2022

The ARIAS Society invites applications for the following purely temporary contractual positions to be positioned under the World Bank financed Assam Citizen Centric Service Delivery Project (ACCSDP)/Assam Agribusiness & Rural Transformation Project (APART). The interested eligible candidates who are citizens of India as defined under the Constitution of India and fulfill the required qualifications, experience and age as cited in brief below, may apply accordingly. The detailed qualifications, experience, age shall be as per the Terms of Reference **(ToRs)** provided in the website of **ARIAS Society** (*under the Recruitments section*) at the following URL: <http://www.arias.in/career.html>.

Sl	Name & Number of Position	Essential Qualification & Experience.	Indicative Range of CTP (Lakh per year)
1	Social Safeguard Specialist (SSS) 1(One) Nos.	Educational Qualifications: Postgraduate in Social Development/ Sociology/ Anthropology/ Social Sciences/ Social Work or related subject from any Govt. recognized university. Working Experience: At least 7 years of experience in social development/ management activities in public/reputed private sector agency (ies) at leadership position. <i>(However, Graduates in Social Development/ Sociology/ Anthropology/ Social Sciences/ Social Work or related subject with 10 years of experience in social development/ management activities in public/reputed private sector agency(ies) at managerial/ leadership position may also be considered, but at a reduced CTP).</i> Language: High levels of proficiency in English and Hindi. Age: Age of the candidate should not be more than 45 years as on 1 st November, 2022.	Rs. 11.40 Lakh To Rs. 19.20 Lakh
2	Junior Business Process Re-engineering & Information Technology Specialist (JBPRS) 2 (Two) Nos.	Educational Qualifications: Post Graduate in Electronics/Computer Science/IT/Information Systems or related subject from any recognized university. Working Experience: At least 5 years of experience in managing electronic service delivery initiatives in public/reputed private sector agency (ies) at managerial position. <i>(However, Graduates (BE/B.Tech etc.) in Electronics/Computer Science/ Information Technology/ Information Systems or related subject with experience of over 7 years in managing business process re-engineering, IT, electronic service delivery initiatives in public agency(ies) at managerial position may also be considered, but at a reduced CTP).</i> Computer Skills : Must have proficiency in programming languages and applications. Language: High levels of proficiency in English and Hindi. Age: Age of the candidate should not be more than 45 years as on 1 st November, 2022.	Rs. 6.60 lakh To Rs. 10.80 lakh
3	Project MIS Specialist (PMISS) 1(One) Nos.	Educational Qualifications: : Master degree/ Post Graduate Diploma (min two years duration) in Computer Applications/ Information Technology/Information & Communication Technology or a closely related field from any Govt. recognized University/Institutions Working Experience: The candidate must have at least 10 (Ten) years of experience from the date of passing his/her required educational qualification in managing MIS/IT systems of a reputed public/private sector agency in a leadership/ managerial capacity. Computer Skills: The PMISS must be highly proficient in computer applications, including MS Word, MS Excel and MS Power Point etc and also at least one programming languages and one database such as PHP, JAVA, MYSQL, Oracle etc. The PMISS should also be familiar with the open source applications and software's. Language: High levels of proficiency in English and Hindi. Age: Age of the candidate should not be more than 50 years as on 1 st November, 2022.	Rs. 11.40 Lakh To Rs. 19.20 Lakh
4	District Social Sector Coordinator (DSSC) 3(Three) Nos.	Educational Qualification: Master degree in Social Work/ Sociology/Political Science/Antropology. Working Experience: The DSSC must have at least 3 years experience in Social Sector. Computer Skills: The DSSC must have proficiency in the use of Internet, MS Word, MS Excel and MS Power Point Language: Must have fluency in English and local language. Age: Age of the candidate should not be more than 45 years as on 1 st November, 2022. District: Cachar, Charaideo & Hailakandi	Rs.4.20 Lakh

5	Project Management Coordinator (PMC) 1 (One) Nos.	Educational Qualification: The PMC should possess at least a Graduate degree (minimum three years duration) in any field from recognized University/Institution Working Experience: The PMC must have at least five (5) years (from the date passing his/her required educational qualification) hand on experience in project management activities in any World Bank Project or public/ private sector organization Computer Skills: Must be excellent in using computer applications, with advanced knowledge of Office Management, proficiency in MS Office Applications (like Word, Excel, Power Point etc.)Including email. Language: Fluency in English, Hindi and Assamese is essential. Age: Age of the candidate should not be more than 35 years as on 1st November, 2022.	Rs. 4.20 Lakh To Rs. 6.60 Lakh
6	District Enterprise Development Executive (DEDE) 1(One) Nos.	Educational Qualification: Any Graduates Preferable B.Sc in Agriculture or allied sectors/ B.E. or B.Tech in Agriculture/ food technology/ BBA with at least 3 years experience in agribusiness, food processing sector. Experience: Experience in entrepreneurship and enterprise Development, counseling for enterprises, conducting training & capacity building programmes and facilitating access to finance and business development, marketing of agri / food products will be and added advantage. Age: The candidate shall not be of more than 35 years of age as on 1st November, 2022. District: Karbi Anglong.	Rs. 3.00 Lakh To Rs.4.20 Lakh
7	Procurement Management Expert (PME) 1(One) No.	Educational Qualification: Graduate/Post Graduate from any Govt. recognized University in any subject. Working Experience: At least six (6) years of experience in supporting procurement related functions in any project aided or financed by World Bank/ ADB or similar multilateral/ bilateral institutions or state/national level projects under the Govt. of India; or experience in supporting the procurement section in a large Public/ Private sector Organization. Knowledge and understanding of the Procurement guidelines & procedures of the World Bank/ ADB/Govt. of India or similar institutions will be advantage. Computer Skills: Proficiency in Microsoft Office software including in MS Word, MS Excel, MS PowePoint, Internet, Email, etc Language: Good command over English language and oral communication skills. Age: Age of the candidate should not be more than 40 years as on 1st November, 2022.	Rs. 6.60 Lakh To Rs.10.80Lakh

Other General conditions for interview:

1. The candidates shall have to bring all the original certificates/documents along with a set of self-attested copies of the same, for the interview, if shortlisted. The Originals will be returned after corroboration with the self-attested copies to be brought by the candidates. If at any stage, it is found that information furnished in the application or supporting documents is misleading/misrepresented/incomplete/false, candidature shall be liable for cancellation.
2. Only Shortlisted candidates will be intimated and called for Interview/test. The Interview/test may be conducted through online mode depending upon COVID-19 situation.
3. The maximum Cost to Project (CTP), within the above indicative range, will be fixed based on (a) as per the respective Terms of References (ToR) and (ii) performance in the interview.
4. The State Project Director, ARIAS Society reserves the right to increase or decrease the number of positions or scrap any or all of the positions.
5. In case, sufficient candidates with requisite experience in the field cited above are not available, the ARIAS Society may shortlist candidates having lesser years of experience for the interview/test; However, if selected they will be offered a lower CTP.
6. ARIAS Society is an equal opportunity employer. Women and persons with disability are especially encouraged to apply.
7. Potential candidates (from India) having essential qualification and experience have to apply through a soft copy of the application & the supporting documents which are to be sent by email to hrarias@arias.in/hrdepariass@gmail.com. The application shall be submitted only in English language, as per the prescribed Application format provided in the website of ARIAS Society along with scanned copy of a signed cover-letter and self-attested copies of the supporting documents. The soft copy of the application, cover letter & the supporting documents has to be received by email to hrarias@arias.in/hrdepariass@gmail.com. Applications are to be submitted only through email before

4:30PM of 12th December' 2022. Canvassing in any form will lead to disqualification and rejection.

8. *The SPD, ARIAS Society reserves the right to modify the required qualification/experience at any stage during the recruitment process depending on the numbers of response to this REOI*

**Sd-
State Project Director,
ARIAS Society**